

Rehan Joshi

Property Consultant · FICTIONAL SAMPLE

Pune, India

Skills

- client discovery

Applied to property shortlisting process through documented preparation, execution and review.
- property research

Applied to listing information review through documented preparation, execution and review.
- listing preparation

Applied to viewing follow-up system through documented preparation, execution and review.
- viewing coordination

Applied to property shortlisting process through documented preparation, execution and review.
- market comparisons

Applied to listing information review through documented preparation, execution and review.
- documentation

Applied to viewing follow-up system through documented preparation, execution and review.
- negotiation support

Applied to property shortlisting process through documented preparation, execution and review.
- CRM

Applied to listing information review through documented preparation, execution and review.

Certifications

- Customer discovery workshop

Meridian Professional Learning Studio (fictional) 2023 continuing learning - not a licence or certification Client discovery and viewing coordination in the context of property consultant work. Used reflective exercises and a bounded practice example related to property shortlisting process.
- Commercial data quality practicum

Meridian Professional Learning Studio (fictional) 2024 continuing learning - not a licence or certification Property research and market comparisons in the

Summary

Fictional demonstration candidate. All employers, education, projects, achievements and outcomes are illustrative and unverified. Not a real application or licence record. Property Consultant with an illustrative 12-year career in customer-facing commercial operations and asset presentation. Combines client discovery, property research, listing preparation with disciplined documentation, practical coordination and clear communication. The sample career progresses from focused execution to independent workstream ownership, with responsibilities and boundaries described for each appointment. Selected work includes property shortlisting process, listing information review and viewing follow-up system. These examples explain the original problem, individual contribution, deliverables, review approach and remaining limitations rather than relying on unsupported headline claims. Prepared for experienced property consultant opportunities requiring dependable delivery, thoughtful professional judgement and collaboration. The qualification narrative includes Postgraduate diploma in Real Estate Management. Every named organisation and outcome in this record is fictional; professional eligibility is not independently established. Turn a clear brief into dependable customer-facing commercial operations and asset presentation work: understand the context, apply client discovery and property research, record the evidence and explain the limitations before handover.

Experience

- Property Consultant - Meridian Retail and Property (fictional)

2023-07 - Present

Independent ownership of scoped property consultant work, coordinating contributors and making review requirements explicit. Includes the first two selected work examples. Documented requirements and transparent option comparisons. Built an information checklist and unresolved-question log. Led brief clarification and prioritised work using client discovery, property research and listing preparation. Raised unresolved constraints before committing to the next stage. Coordinated peer reviews and handover preparation; used a customer or category brief to distinguish completed work, assumptions and follow-up needs. Supported colleagues with practical examples of viewing coordination and maintained a concise learning record after important assignments. Illustrative career responsibilities. Employer confirmation and underlying work records are not supplied.
- Senior Property Consultant - Northline Retail and Property (fictional)

2019-07 - 2023-06

Owned defined assignments and supported cross-functional coordination. Developed deeper practice in listing preparation and viewing coordination. Created structured preference and next-step notes. Translated incoming requirements into a sequenced plan and aligned responsibilities with the project or service owner. Applied market comparisons and documentation to resolve delivery questions while maintaining source and decision notes. Introduced reusable working documents and reviewed exceptions with the responsible specialist rather than silently changing scope. Prepared a sales or service review so the next team could understand the work and remaining questions. Illustrative career responsibilities. Employer confirmation and underlying work records are not supplied.
- Property Consultant - Cedarbridge Retail and Property (fictional)

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context of property consultant work.
Used reflective exercises and a bounded
practice example related to listing
information review.

Service coordination seminar

Meridian Professional Learning Studio
(fictional) 2025 continuing learning - not
a licence or certification Listing
preparation and documentation in the
context of property consultant work.
Used reflective exercises and a bounded
practice example related to viewing
follow-up system.

Languages

English

professional working - fictional sample

Hindi

professional working - fictional sample

2016-07 - 2019-06

Progressed from supported tasks to independently managed assignments,
with review available for unfamiliar or higher-risk decisions. Handled
recurring work involving client discovery and property research using a
documented preparation and review process. Supported listing information
review by organising inputs, maintaining issue notes and incorporating
reviewer feedback. Coordinated colleagues and internal stakeholders using
concise status updates, clear questions and agreed next steps. Improved
record consistency through negotiation support and documented handover
expectations. Illustrative career responsibilities. Employer confirmation and
underlying work records are not supplied.

Assistant Property Consultant - Cedarbridge Retail and Property (fictional)

2014-07 - 2016-06

Built practical foundations through supervised assignments, routine
documentation and feedback from experienced colleagues. Assisted with
client discovery and listing preparation within an agreed scope and
escalated unfamiliar work. Prepared inputs and checked completeness
before passing work to the responsible reviewer. Maintained task records
and learned to communicate assumptions, constraints and observed
problems clearly. Applied review feedback to subsequent assignments and
developed a dependable working routine. Illustrative career responsibilities.
Employer confirmation and underlying work records are not supplied.

Education

Postgraduate diploma in Real Estate Management - Asterbridge Institute of Professional Studies (fictional institution)

2013-07 - 2014-05

completed - fictional record client discovery property research viewing
coordination Specialist study on property shortlisting process; an illustrative
learning project, not a published result.

Bachelor's in Business Administration - Cedarhaven College of Applied Studies (fictional institution)

2010-07 - 2013-05

completed - fictional record listing preparation market comparisons
documentation Applied coursework in client discovery, documentation and
reviewed practical assignments.



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Projects

Property shortlisting process

Fictional internal work programme in customer-facing commercial operations and asset presentation; not a real client case study. Problem: Clients reviewed listings without clear fit criteria. Objective: Create a workable response to this issue through client discovery, explicit review criteria and practical documentation. Agree the boundaries before execution and retain unresolved points for follow-up. Property Consultant; owned the stated workstream, not the full organisation or every collaborator contribution. Documented requirements and transparent option comparisons. Prepared the scope with the commissioning team, identified unresolved inputs and used client discovery to turn the brief into a sequenced work package. Applied property research and listing preparation while coordinating reviews with the designated owner. Kept decision notes so collaborators could separate facts, assumptions and changes. Assembled the handover material, explained open limitations and agreed which items needed further review rather than presenting them as completed. Methods: client discovery; property research; listing preparation; viewing coordination Deliverables: Property shortlisting process - scoped brief; Property shortlisting process - reviewed working package; Property shortlisting process - handover and learning summary Review: Reviewed the scoped output against the agreed brief, recorded exceptions and checked that key conclusions could be traced to observations. The review package calls for a customer or category brief and a named human reviewer. Illustrative outcome: the team adopted a repeatable approach for property shortlisting process, with clearer ownership and reviewable records. This is a fictional qualitative result; no real performance measurement or external acceptance evidence is supplied. Limitations: Synthetic demonstration only. Prices, listings and results are fictional. No property ownership, agency authorisation or verified customer review is represented. No underlying client documents, independently verified measurements or signed approval records are attached.



Listing information review

Fictional internal work programme in customer-facing commercial operations and asset presentation; not a real client case study. Problem: Marketing descriptions lacked verified supporting details. Objective: Create a workable response to this issue through property research, explicit review criteria and practical documentation. Agree the boundaries before execution and retain unresolved points for follow-up. Property Consultant; owned the stated workstream, not the full organisation or every collaborator contribution. Built an information checklist and unresolved-question log. Prepared the scope with the commissioning team, identified unresolved inputs and used listing preparation to turn the brief into a sequenced work package. Applied viewing coordination and market comparisons while coordinating reviews with the designated owner. Kept decision notes so collaborators could separate facts, assumptions and changes. Assembled the handover material, explained open limitations and agreed which items needed further review rather than presenting them as completed. Methods: property research; listing preparation; viewing coordination; market comparisons Deliverables: Listing information review - scoped brief; Listing information review - reviewed working package; Listing information review - handover and learning summary Review: Reviewed the scoped output against the agreed brief, recorded exceptions and checked that key conclusions could be traced to observations. The review package calls for a

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operating and information-quality checklist and a named human reviewer. Illustrative outcome: the team adopted a repeatable approach for listing information review, with clearer ownership and reviewable records. This is a fictional qualitative result; no real performance measurement or external acceptance evidence is supplied. Limitations: Synthetic demonstration only. Prices, listings and results are fictional. No property ownership, agency authorisation or verified customer review is represented. No underlying client documents, independently verified measurements or signed approval records are attached.

Viewing follow-up system

Fictional internal work programme in customer-facing commercial operations and asset presentation; not a real client case study. Problem: Client feedback was recorded inconsistently. Objective: Create a workable response to this issue through listing preparation, explicit review criteria and practical documentation. Agree the boundaries before execution and retain unresolved points for follow-up. Property Consultant; owned the stated workstream, not the full organisation or every collaborator contribution. Created structured preference and next-step notes. Prepared the scope with the commissioning team, identified unresolved inputs and used market comparisons to turn the brief into a sequenced work package. Applied documentation and negotiation support while coordinating reviews with the designated owner. Kept decision notes so collaborators could separate facts, assumptions and changes. Assembled the handover material, explained open limitations and agreed which items needed further review rather than presenting them as completed. Methods: listing preparation; viewing coordination; market comparisons; documentation Deliverables: Viewing follow-up system - scoped brief; Viewing follow-up system - reviewed working package; Viewing follow-up system - handover and learning summary Review: Reviewed the scoped output against the agreed brief, recorded exceptions and checked that key conclusions could be traced to observations. The review package calls for a sales or service review and a named human reviewer. Illustrative outcome: the team adopted a repeatable approach for viewing follow-up system, with clearer ownership and reviewable records. This is a fictional qualitative result; no real performance measurement or external acceptance evidence is supplied. Limitations: Synthetic demonstration only. Prices, listings and results are fictional. No property ownership, agency authorisation or verified customer review is represented. No underlying client documents, independently verified measurements or signed approval records are attached.



Achievements

Property shortlisting process

Documented requirements and transparent option comparisons. The achievement is the described workstream contribution; independent outcome evidence is not supplied.

Listing information review

Built an information checklist and unresolved-question log. The achievement is the described workstream contribution; independent outcome evidence is not supplied.

Viewing follow-up system

Created structured preference and next-step notes. The achievement is the described workstream contribution; independent outcome evidence is not supplied.

