



ROHAN JOSHI

Hotel Manager

hotel operations, guest experience, department coordination

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FICTIONAL SAMPLE - all employers, qualifications and outcomes are illustrative and unverified.

EXECUTIVE SUMMARY

Hotel Manager with an illustrative 13-year career in hotel, restaurant, kitchen and guest-service operations. Combines hotel operations, guest experience, department coordination with disciplined documentation, practical coordination and clear communication. The sample career progresses from focused execution to independent workstream ownership, with responsibilities and boundaries described for each appointment.

Selected work includes guest journey improvement, hotel operating review and team service development. These examples explain the original problem, individual contribution, deliverables, review approach and remaining limitations rather than relying on unsupported headline claims.

Prepared for experienced hotel manager opportunities requiring dependable delivery, thoughtful professional judgement and collaboration. The qualification narrative includes MBA in Hospitality Management. Every named organisation and outcome in this record is fictional; professional eligibility is not independently established.

AT A GLANCE

13 years ILLUSTRATIVE CAREER	4 CAREER APPOINTMENTS	3 WORK EXAMPLES	2 EDUCATION RECORDS
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CORE COMPETENCIES

- hotel operations / guest experience
- department coordination / budgets
- staff development / service recovery
- occupancy analysis / vendor management

PROFESSIONAL MISSION

Turn a clear brief into dependable hotel, restaurant, kitchen and guest-service operations work: understand the context, apply hotel operations and guest experience, record the evidence and explain the limitations before handover.

Career family: Hospitality & Food Services | Snapshot: 2026-09-22

PROFESSIONAL EXPERIENCE / RECENT

Hotel Manager

Meridian Hospitality (fictional)

Jul 2022 - Present | Hyderabad, India

Independent ownership of scoped hotel manager work, coordinating contributors and making review requirements explicit. Includes the first two selected work examples.

- Coordinated shared service ownership and review routines.
- Introduced balanced service and resource reports.
- Led brief clarification and prioritised work using hotel operations, guest experience and department coordination. Raised unresolved constraints before committing to the next stage.
- Coordinated peer reviews and handover preparation; used a service or production plan to distinguish completed work, assumptions and follow-up needs.
- Supported colleagues with practical examples of budgets and maintained a concise learning record after important assignments.

Illustrative career responsibilities. Employer confirmation and underlying work records are not supplied.

Rooms Division Manager

Northline Hospitality (fictional)

Jul 2018 - Jun 2022 | Hyderabad, India

Owned defined assignments and supported cross-functional coordination. Developed deeper practice in department coordination and budgets.

- Built cross-department learning and handover checklists.
- Translated incoming requirements into a sequenced plan and aligned responsibilities with the project or service owner.
- Applied staff development and service recovery to resolve delivery questions while maintaining source and decision notes.
- Introduced reusable working documents and reviewed exceptions with the responsible specialist rather than silently changing scope.
- Prepared a guest or operations review so the next team could understand the work and remaining questions.

Illustrative career responsibilities. Employer confirmation and underlying work records are not supplied.

PROFESSIONAL WORKING PRINCIPLES

- Plan the guest or production journey with clear service responsibilities.
- Maintain hygiene awareness, quality checks and documented escalation routines.
- Distinguish team output from personal responsibility and preserve service learning records.

PROFESSIONAL EXPERIENCE / EARLIER

Front Office Manager

Cedarbridge Hospitality (fictional)

Jul 2015 - Jun 2018 | Hyderabad, India

Progressed from supported tasks to independently managed assignments, with review available for unfamiliar or higher-risk decisions.

- Handled recurring work involving hotel operations and guest experience using a documented preparation and review process.
- Supported hotel operating review by organising inputs, maintaining issue notes and incorporating reviewer feedback.
- Coordinated colleagues and internal stakeholders using concise status updates, clear questions and agreed next steps.
- Improved record consistency through occupancy analysis and documented handover expectations.

Illustrative career responsibilities. Employer confirmation and underlying work records are not supplied.

Front Office Executive

Cedarbridge Hospitality (fictional)

Jul 2013 - Jun 2015 | Hyderabad, India

Built practical foundations through supervised assignments, routine documentation and feedback from experienced colleagues.

- Assisted with hotel operations and department coordination within an agreed scope and escalated unfamiliar work.
- Prepared inputs and checked completeness before passing work to the responsible reviewer.
- Maintained task records and learned to communicate assumptions, constraints and observed problems clearly.
- Applied review feedback to subsequent assignments and developed a dependable working routine.

Illustrative career responsibilities. Employer confirmation and underlying work records are not supplied.

SELECTED CONTRIBUTIONS

Guest journey improvement. Coordinated shared service ownership and review routines. The achievement is the described workstream contribution; independent outcome evidence is not supplied.

Hotel operating review. Introduced balanced service and resource reports. The achievement is the described workstream contribution; independent outcome evidence is not supplied.

Team service development. Built cross-department learning and handover checklists. The achievement is the described workstream contribution; independent outcome evidence is not supplied.

SELECTED WORK / 01

Guest journey improvement

P1 | Jan 2023 - Jun 2023 | FICTIONAL WORK EXAMPLE

Context. Fictional internal work programme in hotel, restaurant, kitchen and guest-service operations; not a real client case study.

Problem. Departments handled guest requests in isolation.

Objective. Create a workable response to this issue through hotel operations, explicit review criteria and practical documentation. Agree the boundaries before execution and retain unresolved points for follow-up.

Contribution and ownership. Hotel Manager; owned the stated workstream, not the full organisation or every collaborator contribution.

- Coordinated shared service ownership and review routines.
- Prepared the scope with the commissioning team, identified unresolved inputs and used hotel operations to turn the brief into a sequenced work package.
- Applied guest experience and department coordination while coordinating reviews with the designated owner. Kept decision notes so collaborators could separate facts, assumptions and changes.
- Assembled the handover material, explained open limitations and agreed which items needed further review rather than presenting them as completed.

Methods. hotel operations / guest experience / department coordination / budgets

Deliverables. Guest journey improvement - scoped brief; Guest journey improvement - reviewed working package; Guest journey improvement - handover and learning summary

Review. Reviewed the scoped output against the agreed brief, recorded exceptions and checked that key conclusions could be traced to observations. The review package calls for a service or production plan and a named human reviewer.

Illustrative outcome: the team adopted a repeatable approach for guest journey improvement, with clearer ownership and reviewable records. This is a fictional qualitative result; no real performance measurement or external acceptance evidence is supplied.

Suggested evidence (not supplied): service or production plan; quality and handover checklist; guest or operations review.

SPECIALIST PRACTICE

Hospitality qualifications

The sample focuses on hotel operations, guest experience, department coordination. Approvals, supervision and specialist input are identified in each work package; work outside this scope is referred to the designated responsible person.

Peer learning and practical guidance. Created short examples on hotel operations and budgets for colleagues. Separated personal preferences from agreed team procedures and recorded useful questions.

Review and handover discipline. Facilitated practical reviews of hotel operating review, ensuring that unresolved issues retained a named owner rather than disappearing from final presentations.

Training and achievements are fictional; site-specific permissions and food-safety credentials require real verification.

SELECTED WORK / 02 AND 03

Hotel operating review

P2 | Jan 2024 - Jun 2024 | Meridian Hospitality (fictional)

Problem. Managers tracked activity without clear exception visibility.

Objective. Create a workable response to this issue through guest experience, explicit review criteria and practical documentation. Agree the boundaries before execution and retain unresolved points for follow-up.

Ownership. Hotel Manager; owned the stated workstream, not the full organisation or every collaborator contribution.

- Introduced balanced service and resource reports.
- Prepared the scope with the commissioning team, identified unresolved inputs and used department coordination to turn the brief into a sequenced work package.
- Applied budgets and staff development while coordinating reviews with the designated owner. Kept decision notes so collaborators could separate facts, assumptions and changes.
- Assembled the handover material, explained open limitations and agreed which items needed further review rather than presenting them as completed.

Methods. guest experience / department coordination / budgets / staff development

Delivered. Hotel operating review - scoped brief; Hotel operating review - reviewed working package; Hotel operating review - handover and learning summary

Illustrative outcome: the team adopted a repeatable approach for hotel operating review, with clearer ownership and reviewable records. This is a fictional qualitative result; no real performance measurement or external acceptance evidence is supplied.

Suggested evidence (not supplied): service or production plan; quality and handover checklist; guest or operations review.

Team service development

P3 | Jan 2019 - Jun 2019 | Northline Hospitality (fictional)

Problem. New staff received inconsistent operational guidance.

Objective. Create a workable response to this issue through department coordination, explicit review criteria and practical documentation. Agree the boundaries before execution and retain unresolved points for follow-up.

Ownership. Hotel Manager; owned the stated workstream, not the full organisation or every collaborator contribution.

- Built cross-department learning and handover checklists.
- Prepared the scope with the commissioning team, identified unresolved inputs and used staff development to turn the brief into a sequenced work package.
- Applied service recovery and occupancy analysis while coordinating reviews with the designated owner. Kept decision notes so collaborators could separate facts, assumptions and changes.
- Assembled the handover material, explained open limitations and agreed which items needed further review rather than presenting them as completed.

Methods. department coordination / budgets / staff development / service recovery

Delivered. Team service development - scoped brief; Team service development - reviewed working package; Team service development - handover and learning summary

Illustrative outcome: the team adopted a repeatable approach for team service development, with clearer ownership and reviewable records. This is a fictional qualitative result; no real performance measurement or external acceptance evidence is supplied.

Suggested evidence (not supplied): service or production plan; quality and handover checklist; guest or operations review.

EDUCATION AND SPECIALIST LEARNING

MBA in Hospitality Management

Asterbridge Institute of Professional Studies (fictional institution)

Jul 2011 - May 2013 | completed - fictional record

Focus: hotel operations, guest experience, budgets. Specialist study on guest journey improvement; an illustrative learning project, not a published result.

Bachelor's in Hotel Management

Cedarhaven College of Applied Studies (fictional institution)

Jul 2008 - May 2011 | completed - fictional record

Focus: department coordination, staff development, service recovery. Applied coursework in hotel operations, documentation and reviewed practical assignments.

CONTINUING PROFESSIONAL DEVELOPMENT

Guest communication workshop (2023). Hotel operations and budgets in the context of hotel manager work. Used reflective exercises and a bounded practice example related to guest journey improvement.

Food and service quality practicum (2024). Guest experience and staff development in the context of hotel manager work. Used reflective exercises and a bounded practice example related to hotel operating review.

Team shift coordination lab (2025). Department coordination and service recovery in the context of hotel manager work. Used reflective exercises and a bounded practice example related to team service development.

Provider for these illustrative learning records: Meridian Professional Learning Studio (fictional). Not a licence or certification.

LANGUAGES AND WORKING PREFERENCES

English and Hindi - professional working proficiency in this fictional record.

Work arrangement: onsite or hybrid by role requirements. Relocation: open to discussion - sample preference. Availability: not confirmed; discuss before an interview.

CREDENTIAL AND EVIDENCE STATUS

Training and achievements are fictional; site-specific permissions and food-safety credentials require real verification. Synthetic qualification and institution names illustrate profile fields only; they are not a validated qualification route or recognised accreditation claim. No real referee, endorsement, award, publication, membership or licence is supplied.

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Complete machine-readable data: profile.json. Interactive companion: portfolio.html. Reference CV used for structure only; this is not Ajay Prajapat's biography.