



ARNAV JOSHI

Inventory Controller

stock reconciliation, cycle counting, ERP

Bengaluru, India | arnav.joshi@example.com | ROLE 37-05

FICTIONAL SAMPLE - all employers, qualifications and outcomes are illustrative and unverified.

EXECUTIVE SUMMARY

Inventory Controller with an illustrative 12-year career in supply networks, purchasing and material operations. Combines stock reconciliation, cycle counting, erp with disciplined documentation, practical coordination and clear communication. The sample career progresses from focused execution to independent workstream ownership, with responsibilities and boundaries described for each appointment.

Selected work includes inventory reconciliation, slow-moving stock review and batch traceability process. These examples explain the original problem, individual contribution, deliverables, review approach and remaining limitations rather than relying on unsupported headline claims.

Prepared for experienced inventory controller opportunities requiring dependable delivery, thoughtful professional judgement and collaboration. The qualification narrative includes Postgraduate diploma in Inventory Management. Every named organisation and outcome in this record is fictional; professional eligibility is not independently established.

AT A GLANCE

12 years ILLUSTRATIVE CAREER	4 CAREER APPOINTMENTS	3 WORK EXAMPLES	2 EDUCATION RECORDS
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CORE COMPETENCIES

- stock reconciliation / cycle counting
- ERP / variance analysis
- batch traceability / replenishment support
- Excel / documentation

PROFESSIONAL MISSION

Turn a clear brief into dependable supply networks, purchasing and material operations work: understand the context, apply stock reconciliation and cycle counting, record the evidence and explain the limitations before handover.

Career family: Logistics, Supply Chain & Procurement | Snapshot: 2026-09-22

PROFESSIONAL EXPERIENCE / RECENT

Inventory Controller

Meridian Supply Operations (fictional)

Jul 2023 - Present | Bengaluru, India

Independent ownership of scoped inventory controller work, coordinating contributors and making review requirements explicit. Includes the first two selected work examples.

- Investigated movements and documented adjustments.
- Segmented items and clarified review assumptions.
- Led brief clarification and prioritised work using stock reconciliation, cycle counting and erp. Raised unresolved constraints before committing to the next stage.
- Coordinated peer reviews and handover preparation; used a planning and assumptions workbook to distinguish completed work, assumptions and follow-up needs.
- Supported colleagues with practical examples of variance analysis and maintained a concise learning record after important assignments.

Illustrative career responsibilities. Employer confirmation and underlying work records are not supplied.

Senior Inventory Controller

Northline Supply Operations (fictional)

Jul 2019 - Jun 2023 | Bengaluru, India

Owned defined assignments and supported cross-functional coordination. Developed deeper practice in erp and variance analysis.

- Created controlled transfer and count records.
- Translated incoming requirements into a sequenced plan and aligned responsibilities with the project or service owner.
- Applied batch traceability and replenishment support to resolve delivery questions while maintaining source and decision notes.
- Introduced reusable working documents and reviewed exceptions with the responsible specialist rather than silently changing scope.
- Prepared a operating improvement and handover record so the next team could understand the work and remaining questions.

Illustrative career responsibilities. Employer confirmation and underlying work records are not supplied.

PROFESSIONAL WORKING PRINCIPLES

- Define demand, service expectations and operating constraints before planning.
- Maintain traceability across stock, orders, suppliers and transport handoffs.
- Separate forecast assumptions from observed performance and record exceptions.

PROFESSIONAL EXPERIENCE / EARLIER

Inventory Controller

Cedarbridge Supply Operations (fictional)

Jul 2016 - Jun 2019 | Bengaluru, India

Progressed from supported tasks to independently managed assignments, with review available for unfamiliar or higher-risk decisions.

- Handled recurring work involving stock reconciliation and cycle counting using a documented preparation and review process.
- Supported slow-moving stock review by organising inputs, maintaining issue notes and incorporating reviewer feedback.
- Coordinated colleagues and internal stakeholders using concise status updates, clear questions and agreed next steps.
- Improved record consistency through excel and documented handover expectations.

Illustrative career responsibilities. Employer confirmation and underlying work records are not supplied.

Assistant Inventory Controller

Cedarbridge Supply Operations (fictional)

Jul 2014 - Jun 2016 | Bengaluru, India

Built practical foundations through supervised assignments, routine documentation and feedback from experienced colleagues.

- Assisted with stock reconciliation and erp within an agreed scope and escalated unfamiliar work.
- Prepared inputs and checked completeness before passing work to the responsible reviewer.
- Maintained task records and learned to communicate assumptions, constraints and observed problems clearly.
- Applied review feedback to subsequent assignments and developed a dependable working routine.

Illustrative career responsibilities. Employer confirmation and underlying work records are not supplied.

SELECTED CONTRIBUTIONS

Inventory reconciliation. Investigated movements and documented adjustments. The achievement is the described workstream contribution; independent outcome evidence is not supplied.

Slow-moving stock review. Segmented items and clarified review assumptions. The achievement is the described workstream contribution; independent outcome evidence is not supplied.

Batch traceability process. Created controlled transfer and count records. The achievement is the described workstream contribution; independent outcome evidence is not supplied.

SELECTED WORK / 01

Inventory reconciliation

P1 | Jan 2024 - Jun 2024 | FICTIONAL WORK EXAMPLE

Context. Fictional internal work programme in supply networks, purchasing and material operations; not a real client case study.

Problem. Physical stock and system balances diverged.

Objective. Create a workable response to this issue through stock reconciliation, explicit review criteria and practical documentation. Agree the boundaries before execution and retain unresolved points for follow-up.

Contribution and ownership. Inventory Controller; owned the stated workstream, not the full organisation or every collaborator contribution.

- Investigated movements and documented adjustments.
- Prepared the scope with the commissioning team, identified unresolved inputs and used stock reconciliation to turn the brief into a sequenced work package.
- Applied cycle counting and erp while coordinating reviews with the designated owner. Kept decision notes so collaborators could separate facts, assumptions and changes.
- Assembled the handover material, explained open limitations and agreed which items needed further review rather than presenting them as completed.

Methods. stock reconciliation / cycle counting / ERP / variance analysis

Deliverables. Inventory reconciliation - scoped brief; Inventory reconciliation - reviewed working package; Inventory reconciliation - handover and learning summary

Review. Reviewed the scoped output against the agreed brief, recorded exceptions and checked that key conclusions could be traced to observations. The review package calls for a planning and assumptions workbook and a named human reviewer.

Illustrative outcome: the team adopted a repeatable approach for inventory reconciliation, with clearer ownership and reviewable records. This is a fictional qualitative result; no real performance measurement or external acceptance evidence is supplied.

Suggested evidence (not supplied): planning and assumptions workbook; traceability or supplier review; operating improvement and handover record.

SPECIALIST PRACTICE

Commercial and operating scope

The sample focuses on stock reconciliation, cycle counting, erp. Approvals, supervision and specialist input are identified in each work package; work outside this scope is referred to the designated responsible person.

Peer learning and practical guidance. Created short examples on stock reconciliation and variance analysis for colleagues. Separated personal preferences from agreed team procedures and recorded useful questions.

Review and handover discipline. Facilitated practical reviews of slow-moving stock review, ensuring that unresolved issues retained a named owner rather than disappearing from final presentations.

Suppliers, shipment data and savings are illustrative; no purchasing authority or real vendor endorsement is implied.

SELECTED WORK / 02 AND 03

Slow-moving stock review

P2 | Jan 2025 - Jun 2025 | Meridian Supply Operations (fictional)

Problem. Reports did not distinguish inactivity from strategic reserves.

Objective. Create a workable response to this issue through cycle counting, explicit review criteria and practical documentation. Agree the boundaries before execution and retain unresolved points for follow-up.

Ownership. Inventory Controller; owned the stated workstream, not the full organisation or every collaborator contribution.

- Segmented items and clarified review assumptions.
- Prepared the scope with the commissioning team, identified unresolved inputs and used erp to turn the brief into a sequenced work package.
- Applied variance analysis and batch traceability while coordinating reviews with the designated owner. Kept decision notes so collaborators could separate facts, assumptions and changes.
- Assembled the handover material, explained open limitations and agreed which items needed further review rather than presenting them as completed.

Methods. cycle counting / ERP / variance analysis / batch traceability

Delivered. Slow-moving stock review - scoped brief; Slow-moving stock review - reviewed working package; Slow-moving stock review - handover and learning summary

Illustrative outcome: the team adopted a repeatable approach for slow-moving stock review, with clearer ownership and reviewable records. This is a fictional qualitative result; no real performance measurement or external acceptance evidence is supplied.

Suggested evidence (not supplied): planning and assumptions workbook; traceability or supplier review; operating improvement and handover record.

Batch traceability process

P3 | Jan 2020 - Jun 2020 | Northline Supply Operations (fictional)

Problem. Material movements lost original identifiers.

Objective. Create a workable response to this issue through erp, explicit review criteria and practical documentation. Agree the boundaries before execution and retain unresolved points for follow-up.

Ownership. Inventory Controller; owned the stated workstream, not the full organisation or every collaborator contribution.

- Created controlled transfer and count records.
- Prepared the scope with the commissioning team, identified unresolved inputs and used batch traceability to turn the brief into a sequenced work package.
- Applied replenishment support and excel while coordinating reviews with the designated owner. Kept decision notes so collaborators could separate facts, assumptions and changes.
- Assembled the handover material, explained open limitations and agreed which items needed further review rather than presenting them as completed.

Methods. ERP / variance analysis / batch traceability / replenishment support

Delivered. Batch traceability process - scoped brief; Batch traceability process - reviewed working package; Batch traceability process - handover and learning summary

Illustrative outcome: the team adopted a repeatable approach for batch traceability process, with clearer ownership and reviewable records. This is a fictional qualitative result; no real performance measurement or external acceptance evidence is supplied.

Suggested evidence (not supplied): planning and assumptions workbook; traceability or supplier review; operating improvement and handover record.

EDUCATION AND SPECIALIST LEARNING

Postgraduate diploma in Inventory Management

Asterbridge Institute of Professional Studies (fictional institution)

Jul 2013 - May 2014 | completed - fictional record

Focus: stock reconciliation, cycle counting, variance analysis. Specialist study on inventory reconciliation; an illustrative learning project, not a published result.

B.Com in Commerce

Cedarhaven College of Applied Studies (fictional institution)

Jul 2010 - May 2013 | completed - fictional record

Focus: ERP, batch traceability, replenishment support. Applied coursework in stock reconciliation, documentation and reviewed practical assignments.

CONTINUING PROFESSIONAL DEVELOPMENT

Supply-chain planning workshop (2023). Stock reconciliation and variance analysis in the context of inventory controller work. Used reflective exercises and a bounded practice example related to inventory reconciliation.

Commercial documentation practicum (2024). Cycle counting and batch traceability in the context of inventory controller work. Used reflective exercises and a bounded practice example related to slow-moving stock review.

Operational analytics lab (2025). Erp and replenishment support in the context of inventory controller work. Used reflective exercises and a bounded practice example related to batch traceability process.

Provider for these illustrative learning records: Meridian Professional Learning Studio (fictional). Not a licence or certification.

LANGUAGES AND WORKING PREFERENCES

English and Hindi - professional working proficiency in this fictional record.

Work arrangement: onsite or hybrid by role requirements. Relocation: open to discussion - sample preference. Availability: not confirmed; discuss before an interview.

CREDENTIAL AND EVIDENCE STATUS

Suppliers, shipment data and savings are illustrative; no purchasing authority or real vendor endorsement is implied.
Synthetic qualification and institution names illustrate profile fields only; they are not a validated qualification route or recognised accreditation claim.
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Contact placeholder: arnav.joshi@example.com. No phone, live profile URL or verified reference is supplied.

Complete machine-readable data: profile.json. Interactive companion: portfolio.html. Reference CV used for structure only; this is not Ajay Prajapat's biography.